PLEASE ATTACH RECENT PASSPORT-SIZE PHOTOS OF YOURSELF AND SPOUSE (2 COPIES EACH)	
APP. NO:	CLUB NO:

THE SARAWAK CLUB
APPLICATION FOR MEMBERSHIP

MUST BE COMPLETED IN BLOCK LETTERS.
THE APPLICATION WILL NOT BE PROCESSED IF THE FORM IS INCOMPLETE, OR APPLICANT FAILS TO PROVIDE ALL INFORMATION AND SUPPORTING DOCUMENTS REQUIRED. **(PLEASE TICK ☑ WHERE APPROPRIATE)**

1. Full Name of Candidate: (As in Passport/NRIC) MR/MRS/MISS/MDM .....
   (If others, please specify)
2. Date of Birth: ..... Place of Birth: .....
3. Race: ..... Nationality: .....
4. Identity Card No: (New): .....(Old): .....
   (Please attach photocopy)
5. Passport No: .....
   (Please attach photocopy)
6. Home Address: .....

   ..... Post Code: .....

   Telephone No: ..... Handphone No: .....

   Fax No: ..... E-mail: .....
7. Company's Name: .....
   &
   Address: .....

   ..... Post Code: .....

   Telephone No: ..... Fax No: .....
   Mailing Address: Please ✓ to indicate ☐ Office ☐ Residence
8. Designation: .....
   (If self-employed, please also attach photocopies of relevant documents, e.g. current Form 1 or Form 9, Form 49, etc)
9. Academic Qualifications: .....
   (Please attach photocopies)
10. Remuneration Per Month : .....
    (Please attach EA/EC or J Forms for 3 years prior to date of this application)
11. Name of Banker & Account No: .....
12. Membership Classification: Ordinary ☐ Term ☐ Visiting ☐
    Ordinary - By Transfer ☐ Duration: ..... Duration: .....
    Ordinary - By Conversion ☐
13. Are you ordinarily resident in Sarawak? ☐ YES ☐ NO
    If not, state your intended length of stay in Sarawak: .....
14. Please list names of all other Clubs you are currently a member of: .....

    .....

15. Have you been rejected or defaulted by any Club? If YES, state Club Name(s): .....
.....

16. Has there ever been any legal proceedings against you in any courts in Malaysia or abroad? If yes, please specify: .....
.....

17. Hobbies, Game & Interests: .....

18. Spouse's Name: .....
(Please attach photocopy of marriage certificate)

Identity Card No: (New): .....(Old): .....
(Please attach photocopy)

or Passport No: .....
(Please attach photocopy)

Race: ..... Nationality: .....

Occupation & Monthly Remuneration: .....
(Please attach EA/EC or J Form for 3 years prior to date of this application)

Qualification: ..... E-mail: .....
(Please attach photocopy)

Telephone No: (Office): ..... Handphone No: .....

Signature: .....

19. Children:

Name	Date Of Birth	Gender	* Signing Facility Yes	No	Specimen Signature
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

*** All children require parental consent for signing facility. Please indicate ✓ where applicable.**

NB. Only those children under 21 years need to be named.
(Please attach photocopies of identity cards or birth certificates)

20. Declaration by Candidate

I, _____ of WN. KP. _____ , undertake to make myself and any dependent familiar with the Rules and Bye-Laws of the Club (as amended from time to time) and to observe all these Rules and Bye-Laws, as a member.

I sincerely declare that: (a) I have never been adjudged bankrupt or insolvent; (b) I have not been convicted for any crime; (c) no convictions have been recorded against me and/or my registered spouse and/or my children either within Malaysia or elsewhere; and (d) there are no prosecutions, successful or not, pending or completed, against me and/or my registered spouse and/or my children either within Malaysia or elsewhere.

I certify that all the above information is true and correct. I further authorise the Club to make enquiries of my bankers, employers or any other agencies which are in your opinion relevant to this application and the information provided will be for the Club's use only and will be kept strictly confidential.

This is my first application (if not, please state date(s) of previous application(s)) _____

Date: ..... Signed: .....

We, the proposer and seconder (a) have known the candidate since .....
and .....respectively, (b) confirm that the answers given above are correct.
We understand that during the period that the Candidate shall be awaiting election and thereafter, in the event of his/her failing to become a member for any reason whatsoever, we as his/her Proposer and Seconder shall be jointly and severally liable for all monies due by such candidate to the Club if he/she shall fail to pay the same after such notice as the Committee shall think fit.

Proposer's Name: ..... **Seconder's** Name: .....

Signature: ..... Signature: .....

Proposer's Club No: .....

Period of Membership: .....

Business Address: .....

Tel. No (Office) .....(Res.) .....

Fax No: .....(H/P) .....

E-mail: .....

Seconder's Club No: .....

Period of Membership: .....

Business Address: .....

Tel. No. (Office) .....(Res.) .....

Fax No: .....(H/P) .....

E-mail: .....

FOR OFFICIAL USE

Application No: .....

Certificate No: .....

Received On: .....

Account No: .....

Subscription Charged: .....

Entrance Fee Paid: .....

Development Fund Paid: .....

Refundable Deposit Paid: .....

Term Fees Paid: .....

Transfer Fee Paid: .....

Transfer Detail:

Transferor's Name: .....

Membership No: .....

Elected on : .....

Vetted by:

.....

General Manager

Date: .....

Date of Introduction : .....

Date of Nomination: .....

Pending Card No: .....

Date of Election: .....

Committee Vetting	Date
President:	.....
Dy. President:	.....
Hon. Secretary:	.....
Hon. Treasurer:	.....
Bar Member :.....	.....
Catering Member:	.....
Entertainment Member :	.....
Games Member:	.....
House Member :	.....
Sports Member :	.....
Swimming Member:	.....

Comments:

☐ **ACCEPTANCE OF APPLICATION / TRANSFER**

☐ **REJECTION OF APPLICATION / TRANSFER**

IMPORTANT REMINDER

- The Proposer and Seconder MUST be members for at least one year and are NOT allowed to propose and second more than three candidates for nomination and election to the Club in any one year (Rule 8.1.6), and they MUST have personally known each candidates for period of not less than three months (Rule 9.1).
- A penalty shall be imposed where an applicant reapply for membership following his/her withdrawal, which has previously been approved by the Management Committee.
- Please remember to attach/check the following:

☐ Form is FULLY completed and duly signed by CANDIDATE
☐ 2 copies each of a recent passport-size photo for yourself, spouse and children aged 7 to 20
☐ Photocopies of applicant's documents of academic qualification
☐ Photocopies of applicant's current EA/EC or J Form for 3 years prior to date this application
☐ Photocopy of spouse's current EA/EC or J Form for 3 years prior to date this application
☐ Photocopy of spouse's documents of academic qualification
☐ If EA/EC of J Form is not available - to submit letter from employer
☐ Photocopies of current Form 1 or Form 9 and Form 49 (for self-employed)
☐ Photocopies of applicant's and spouse's identity cards or passports
☐ Photocopy of marriage certificate
☐ Bankruptcy Search Result/Keputusan Carian Kebangkrapan :https://e-insolvensi.mdi.gov.my/ - Applicant & Spouse
☐ Photocopies of children's identity cards or birth certificates
☐ Cheque for payment of Entrance Fee and Development Fund
☐ Lastest 3 years Audited Annual Reports if applicant holds a Directorship

For Term Membership

☐ Cheque for payment of the required fees

For Ordinary Membership by Transfer

☐ Transfer forms FULLY completed and duly signed by TRANSFEROR and TRANSFEREE
☐ Withnessed' names & signatures
☐ Cheque for payment for transfer fee

For Conversion from Junior to Ordinary Membership

☐ Cheque for payment for Conversion Fee & Development Fund
☐ Photocopy of letter of acceptance or student card from college / university

Application for Membership

- Application form is issued free to applicants.
- When application forms are submitted, the Office shall check that application must be complete with all necessary data, supporting documents including payment of the applicable fees, and required signatures. Only then will the application be accepted. All the documents shall be date stamped with the date of receipt.
- Incomplete applications will not be kept by the Office. All forms, documents and payment are to be returned to the applicant. The applicant shall re-submit when all the requirements have been obtained.
- If further documentations is required by the Management Committee for the consideration for the application, the applicant shall be informed and will be given a period of one (1) month from the date of notice to submit the requested documents. Failure to do so may be considered as a withdrawal by the Management Committee.

Withdrawal of Application

- A candidate may withdraw the application at any time before election (Rule 12). Withdrawals must be submitted in writing to the Admin Office.
- If upon accepting an application and the Management Committee requires further documentations for the consideration for the application, the applicant shall be informed immediately and will be given a period of one (1) month from the date of notice to submit the requested documents, failing which the incomplete application shall be deemed as withdrawn and the applicant will be notified in writing by the Office.
- Refund of payment for fees less a processing charge of 50% of the transfer fee and such sum as maybe due to the Club (Rule 10.6) shall be processed upon receiving the official written notice of withdrawal from the applicant.
- A withdrawn application cannot be reinstated. A fresh application will have to be submitted, including all required documentation. Fresh application will only be considered after six (6) months from the date of withdrawal or rejection of prior application (Rule 13.1).
- All withdrawn applications, whether it be initiated by the applicant or deemed by the Management Committee, shall be notified to the applicant in writing by the Office.

Rejection of Application

- In the event that the Management Committee rejects the application for membership, notice shall be given in writing, to the proposer and seconder of any candidate whose application for election has been rejected or deferred. The Committee need not assign any reason for its reason (Club Rule 11.2).
- In the case of candidate for transfer of a transferable membership withdrawing his application or that his membership application is rejected then the Committee shall after deducting a processing charge in the sum representing 50% of the Transfer Fee paid and such sums as maybe due to the Club, refund the balance (if any) of the Transfer Fee and deposit to the candidate. (Club Rule 10.6).
- No Member shall at any time introduce as a guest anyone whose candidate has been rejected or nullified or whose membership has been terminated. (Rule 39.4)

Application via Transferor / Transferee (buying/selling)

- When a Transferor and a Transferee are in agreement to the transfer of the membership, both Transferor and Transferee must complete the 'Application for Sarawak Club Membership by Sale or Transfer' form (Rule 14.1.2).
- The Transferee shall pay the membership fee as set by the Club, direct to the Club.
- The Club will pay to the Transferor his portion of the membership fee less the transfer fee (Rule 14.1.5) imposed by the Club.
- The Transferor cannot serve as a Proposer or Seconder to the Transferee.

Application via Junior Conversion

- A complete application form with all necessary data, supporting documents including payment of the applicable fees, and required signatures must be received by the Admin Office before the junior member turns twenty one (21) years old.
- When application form is submitted, the Membership Officer must check that application must be complete with all necessary data, supporting documents including payment of the applicable fees, and required signatures. Only then will the Membership Officer accept the application and date stamp all the documents with the date of receipt.
- If further documentations is required by the Management Committee for the consideration for the application of conversion, the applicant shall be informed immediately and will be given a period of one (1) month from the date of notice to submit the requested documents. Failure to do so may be considered as a withdrawal by the Management Committee.
- Junior member converting to Ordinary member is not required to attend the Introduction Night.
- Junior member who is already working will need to submit proof of earnings in lieu of proof of pursuing higher education.
- The parent of the Junior member must undertake to pay the conversion fee, monthly subscriptions and all bills incurred by the Junior member.
- In order to be entitled to the junior conversion, the parent of the Junior member must:-
- be an Ordinary member for a period of five (5) to ten (10) years. The conversion fee and development fund is RM12,500.00. However, such Junior member converted to Ordinary member shall not be allowed to transfer their Ordinary membership for a minimum of eight (8) years, or
- for parents who have been members for at least ten (10) years. The conversion fee and development fund is RM12,500.00. However, such Junior member converted to Ordinary member shall not be allowed to transfer their Ordinary membership for a minimum of five (5) years.
- The Management Committee Reserves the right to reject applications for conversions to Ordinary memberships where it is found out that the junior member had committed serious misconduct or criminal acts.
- The parents of the Junior members are responsible to return the Junior membership cards if the Junior members are not converting their junior membership to become Ordinary members upon reaching the age of 21 years.